

# IN-TENANT PAYROLL SUPPORT & PROCESSING

Let us handle the day-to-day management of Workday so you can focus on your business.

## TOPBLOC'S PAYROLL MANAGED SERVICES



Whether you are looking for guidance throughout the pay period or to fully outsource payroll processing, trust TopBloc to ensure that your employees are paid accurately and on time, every time.

### OFFLOAD YOUR PAYROLL PROCESSING RESPONSIBILITIES TO TOPBLOC

From inputting payroll to settlement and processing, our team can guide you through the process or run it for you, allowing you to be as involved or hands-off as desired.

Services include:



### IDENTIFY DISCREPANCIES WITH AUDITING SUPPORT & ANALYSIS

Rest easy knowing that TopBloc verifies your data to identify discrepancies before it's too late. We will review the audit results and provide you with the cause of each audit result – along with our recommendations for how to handle – all prior to completing payroll so you can make informed decisions on when adjustments are necessary.

### PREPARE FOR YEAR-END WITH QUARTERLY REVIEWS

For our Premium tier clients, at the end of each quarter, TopBloc will review your Workday payroll tenant for items that may impact your quarter tax filing or cause additional work at year-end. We will notify you of any items that require your attention.

Additionally, TopBloc will guide you through the year-end process in Workday. We'll assist with audits and adjustments to ensure that W-2s are issued accurately and timely. For ADP clients, we will also work with you directly to ensure successful receipt and processing of W-2 data once it leaves Workday.

### Why Choose TopBloc?

TopBloc understands the critical importance of flawless payroll processing for your organization's operations.

With our Payroll Managed Services, you're not just getting a service provider – you're gaining a trusted partner dedicated to your payroll success.

With our service model, you gain access to a dedicated team of experts who work directly within your Workday Payroll tenant to ensure smooth and efficient processing each cycle.

This means, our highly skilled professionals seamlessly integrate into your Workday Payroll environment, becoming an extension of your team.

Our in-tenant support model ensures that we understand your system inside and out, enabling us to deliver unparalleled results with every payroll cycle.

**Ready to revolutionize your payroll processing? Partner with TopBloc and experience the difference that in-tenant support can make.**